



## **Kern River Valley Fire Safe Council Special Board Meeting Thursday, March 29, 2012**

**Attendance:** Terry Bolt, Don Davis, Tom Gelder, Sharon Rooney, Lloyd Smith, Penny Lampkins, Hayward Mendenhall, and David Derr

The meeting was held in Supervisor McQuiston's Conference Room in Lake Isabella, starting at 8:30 a.m.

### **Matters Before the Board:**

- Vice President Ed Royce has resigned, effective March 23, 2012, because of health reasons. He sent a thoughtful letter to the Board, explaining his reasons and his enjoyment of having served on the Board.
- Election of Officers for 2012 – to follow up the election of Board members at the February 16, 2012 meeting. The following people agreed to serve in the positions listed:

President – Lloyd Smith

Vice President – Terry Bolt

Treasurer – Sharon Rooney

Secretary – Tom Gelder

Upon motion made by Sharon Rooney, which was seconded by Terry Bolt, all board members voted unanimously in favor of the aforementioned slate of officers.

- A discussion was had regarding having four people authorized to sign checks for the Council. It was decided that all four officers should be so authorized. President Smith asked Treasurer Rooney to take the necessary steps to have the signature cards signed and the authorization approved by the Bank. This motion was also unanimously approved by the Board.
- A discussion was had regarding the viability of the Council. After a lengthy analysis of the situation, President Smith recommended that the Board wind down the affairs of the Council unless additional board members can be secured who are willing to further the efforts of the Council. It was discussed that 2011 and 2012 grants, with Ken Delfino's help, would need to be administered and completed. It was noted that 2013 grant proposals were not yet completed. 2012 Chipper Days would need to be completed and that there was still approximately \$150,000 to \$200,000 still to be paid out on existing grants. It was decided that the \$6000 RAC grant from the Forest Service would be returned if we couldn't find a way to use it according to the requirements for the grant.
- It was discussed that Ken Delfino had done work on proposals that would not now be completed. It was agreed that he should be paid for his services out of our funds that were not tied to specific grants.
- Regarding the winding down of the Council, upon motion made by Tom Gelder and seconded by Terry Bolt, the Board voted unanimously to proceed with an orderly shut-down.

Terry Bolt will work with George Stahl of the Kern Valley Sun to place an article in the paper about the Council's plans unless additional board members can be found.

- Penny Lampkins and Hayward Mendenhall agreed to serve on the Board. They were unanimously approved by the Board as additional members on a motion made by Sharon Rooney that was seconded by Terry Bolt.
- Regarding grant checks, it was decided that President Lloyd Smith would have the right to approve them on the advice of Patrick Pontes and/or Ken Delfino.
- A discussion was had regarding the 2012 budget and what monies needed to be set aside for the winddown of the Council. Treasurer Rooney agreed to prepare a budget with those additional expenses in mind. This included money to pay Ken Delfino for his additional work, money for a lawyer and accountant to close out the books of the organization and a final audit. It also included money to provide insurance for the Board.
- It was decided that no new funds would be solicited or accepted.
- Penny Lampkins and Terry Bolt agreed to look at the \$6000 RAC grant to see if we couldn't figure out how to spend the money.
- An estimate was made as to how much money needed to be set aside for 2011, 2012 and 2013 taxes
- An estimate was also made for what additional education funds would be sent in the coming year.
- It was agreed that the Council's website needed to be maintained. Penny Lampkins agreed to look into what was needed.
- President Smith agreed to work with Ken Delfino regarding existing and expected future grants to make sure they were handled appropriately.
- The Council's educational programs will be reduced.
- President Smith will attend the County FSC meeting next week.
- The roadside signs need to be rotated. President Smith will share the information regarding the signs with Tom Gelder.
- Don Davis will continue to handle the Chipper Days since many are still required under current grants.
- The current year's conflict of interest document was handed out to the Board for signature. Everyone signed and the documents were given to Secretary Gelder.

There being no additional matters before the Board, the meeting was adjourned.

**The next board meeting will be the on-line April meeting, to be held April 19, 2012**